

## **Information on Plagiarism**

All written assignments submitted by students for examination in all academic programmes must meet the general requirements of academic writing and good academic practice. Therefore, misconduct and academic malpractice, such as plagiarism, are penalised.

Plagiarism is defined as the use of another person's words or ideas without appropriate acknowledgement. In other words, if you copy someone else's words and include them in your own work, you must indicate the passage as a quotation and acknowledge the source in accordance with the citation standards set in your course of studies. If you paraphrase or refer to content or ideas from another source, you also have to provide the appropriate acknowledgement. This procedure applies to any kind of printed or online material.

The following is stated under §18 (2) in the general information sections of the BA/MA examinations regulations of the University of Bremen: "Any unacknowledged use of someone else's work, i.e. incorrect or missing information on authorship, is seen as an attempt to deceive if the passages taken from previously published work are not identified as citations."

The respective exam is considered failed if plagiarism has been detected and proven. The consequences of plagiarism (mandatory counselling and – depending on the specific circumstances – expulsion) are explained in the document "Guidelines for reviewing plagiarism."

When handing in a written assignment, you have to declare that the work is your own and that you have cited any secondary sources (i.e. any texts, ideas, other people's thoughts) appropriately. A declaration of authorship has to be submitted in writing together with the assignment. If you do not hand in the declaration, the assignment is still treated as if this declaration has been handed in by you.