

**Template for an Internship Report as part of the
module “Internship” (PG-INS) for the
M.Sc. in Physical Geography: Environmental History**
(as of December 6, 2017)

To obtain the 12 credit points for the module “Internship”, you have to submit an internship report to the scientific supervisor of your internship at the University of Bremen, the content of which you present orally in a colloquium. This report consists of two parts:

First, you reflect on the experiences you have made during the internship. Describe briefly at which institution you completed your internship. Then elaborate on what tasks you have undertaken (documentation). Based on this, you explain what you have learned during the internship and what conclusions you draw from the internship experience for your future career (reflection). Specific questions for this reflection could be:

- What are your strengths and weaknesses?
- Which competences did you bring along, which competences would you like to acquire and where and how could you do so?
- In which field would you like to work and in which field not at all?

If you wish, you can also compile a development plan that includes statements about the research or the applied field in which you wish to get a job. Additionally, list competences and experiences you still need and where and how you can acquire them. Documentation and reflection should be equal in length.

Second, you link the activities that you carried out during the internship to the master program. First, present the study-related tasks you have been in charge of during the internship. In the second step, you should transfer this activity into scientific questions or hypotheses, which you potentially could elaborate in the course of a master thesis. Develop and formulate at least three related research questions. The third step is to select one of these research questions and to embed it into a theoretical framework. You should explain theories, concepts, and/or models to summarize the state of research for the specific subject. Refer to relevant literature and provide at least ten meaningful references.

Please provide your internship report as running text in English with a cover sheet (title page), a table of contents, a list of references and page numbers. For the structure, you can follow the list below:

Cover sheet

Table of contents

1. Documentation of the internship with tasks and activities
2. Reflection of your person and your future development
3. Description of concrete activities
4. Derivation of at least three scientific questions
5. Embedding one scientific question into a theoretical framework
6. List of references

The report should cover about eight pages: Chapters 1-3 cover ca. four to five pages and chapters 4-5 about three to four pages. Together these are seven to nine pages. Cover sheet, table of contents and list of references are additional pages.